KENAS
Delivering Trust

KENYA
ACCREDITATION
SERVICE

PL-29-01

Policy on Dealing with Objection of Assessors / Experts

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1 Background Information

1.1 Purpose

This Policy provides for KENAS position on objection of its assessment personnel by a conformity assessment body.

1.2 Scope

This policy applies to the KENAS assessment process

1.3 Legal Basis

KENAS will implement this policy in accordance with the requirements for accreditation bodies accrediting conformity assessment bodies as described by in ISO /IEC 17011.

2 Terms and Definitions

For the purposes of this document, the terms and definitions given in ISO/IEC 17000 and the KENAS Act 2019 and the following apply.

2.1 Acronyms and Abbreviations

KENAS	Kenya Accreditation Service
CEO	Chief Executive Officer
CAB	Conformity Assessment Body

2.2 Definition of Terms

2.2.1 Assessor

A person assigned KENAS to perform, alone or as part of an assessment team, to carry out an assessment of a conformity assessment body.

2.2.2 Technical Expert

A person assigned by KENAS to provide specific knowledge or expertise with respect to the scope under assessment; is a team member who provides technical advice but is not considered as an assessor unless he/she has the relevant assessor training.

2.2.3 Assessment

The process undertaken by KENAS to assess the competence of a CAB, based on particular standard(s) and or other normative documents and for a defined scope of accreditation

2.2.4 Objection

Refusal to accept.

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3 Policy Statement

3.1. In order to provide accreditation services, KENAS shall appoint competent assessors and experts to perform its assessment activities.

3.2. Where a CAB raises an objection against any appointed assessor(s) or expert(s), the CAB shall provide the reasons for objection in writing. KENAS shall establish whether there is merit in the reasons given.

3.3. If there is merit in the reasons advanced, KENAS shall appoint other assessor(s) and expert(s) as appropriate.

3.4. In situations where there is no merit, KENAS shall discuss further with the CAB with a view of resolving the objection.

3.5. KENAS shall only accept two objections from a CAB. In the event of a third objection, KENAS shall conduct a cause analysis and make a decision on whether to progress, subcontract or terminate the assessment.

4 Associated Documents

Ref	Document Identifier	Document Title
1.	ISO /IEC 17011	Conformity Assessment- Requirements for accreditation bodies accrediting conformity assessment bodies

5 Revision/Amendment Records

Date	Ver	Revised By	Reason for Revision
30/04/2022	01	RSQ	Newly developed/formatted document

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